

## Fr. Houpt Tuition Assistance Program Application Form



**Parent(s) Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

Thank you for your interest in the Fr. Houpt tuition assistance program. This fund was started by parishioners to honor former pastor Fr. Samuel J. Houpt. The Fr. Houpt Fund is a tuition assistance program, not a full financial scholarship. It was established to aid the St. Joseph Church community to support the Catholic education of their children. Parishioners in good standing, per the accompanying letter, may apply for tuition assistance.

Please complete the following application. As part of the process, you must also provide two references from current parishioners who can attest that you are active members of the parish.

**ELIGIBILITY** (Must answer Yes for all questions to be eligible for assistance)

- 1. Are you a registered parishioner of St. Joseph Church? Yes  No
- 2. Do you attend Mass at St. Joseph Church MOST Sundays? Yes  No
- 3. Are you a regular financial contributor to St. Joseph Parish? Yes  No
- 4. Does your child attend Mass at St. Joseph Church MOST Sundays? Yes  No
- 5. Have you included two peer references from current parishioners? Yes  No

**LEVEL OF ENGAGEMENT** (Will be considered when determining the amount of assistance)

- 6. Does your child volunteer/serve at our Parish and/or their School? Yes  No
- 7. Do you volunteer at our Parish (e.g., Oktoberfest, etc.)? Yes  No
- 8. Do you serve in a ministry (e.g., music, religious ed) at our Parish? Yes  No
- 9. Are you currently enrolled in weekly online giving to the Parish? Yes  No
- 10. Do you, or have you, contributed to the CSA or Fr. Houpt funds? Yes  No

Childs Name	School Name	Current Grade	Upcoming Net Tuition	Additional School Expenses	Total

**Parents: Please list the St. Joseph Parish ministries and volunteer activities you have been involved with during the past year:**

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**Child: Please list the volunteer/service activities at St. Joseph Church and/or your school that you have been involved with during the past year:**

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**Extenuating Circumstances (Are there any additional family expenses we should consider when reviewing your application?)**

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**Tuition assistance is granted based on “need.” Please write an explanation of why your family should receive funds from the Fr. Houpt fund. (use the back of this page or attach additional paper, if necessary)**

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I, hereby, certify that the student(s) named on this form is (are) my natural born or adopted child(ren). He/she (they) is my legal dependent as defined by the Internal Revenue Service for income tax purposes. I also attest that our family is in “good standing” as outlined above.

I understand that if our family receives tuition assistance from The Fr. Houpt Fund, and we voluntarily do not follow the guidelines set forth, we may not receive assistance in the following years. I also understand that tuition assistance granted in one year is not a guarantee to receive it again in future years. A tuition assistance application form must be filled out each new school year.

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**Parishioner’s Signature**

## REFERENCES

I, \_\_\_\_\_, firmly support and acknowledge that  
(Print)

\_\_\_\_\_ is applying for the St. Joseph Church  
Haupt Fund Educational Scholarship for their family. I know them to be current attendees  
and participants of St. Joseph Church Bread of Life Community. I believe they will do  
good with the monetary support they are receiving.

\_\_\_\_\_  
(Print)

\_\_\_\_\_  
(Signature)

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\_\_\_\_\_  
(Print)

\_\_\_\_\_  
(Signature)